

CREDIT DEPARTMENT REPORTING

WORKSHEET



CREDIT DEPARTMENT REPORTING WORKSHEET

	Report	Number	% of Total	Loan Amount
Request in Process by Request Type	Appraisals			
	Evaluations - Internal			
	Evaluations - External			
	Environmental			
	Construction			
	Reviews - Internal			
	Reviews - External			
	Total			

	Report	Number	% of Total	Loan Amount
Completed Requests by Request Type	Appraisals			
	Evaluations - Internal			
	Evaluations - External			
	Environmental			
	Construction			
	Reviews - Internal			
	Reviews - External			
	Total			

	Report	Number		
Lenders	Days to Select Vendor			
	Days to Resubmit Corrected Request to Credit			
	Days from Lending Request to Credit Dept. Acceptance			

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Report		Number		
Credit Department Metrics	Days from Request Submission to Request Acceptance			
	Days from Request Acceptance to Vendor Engagement			
	Days from Vendor Engagement to Vendor Acceptance			
	Days from Vendor Engagement to Report Submission			
	Days from Report Received to Assignment of Review			
	Days in Disputed Report			
	Days from assignment of Review to Review Completion			
	Turnaround Time (Request Submission to Request Completion)			
	KPI's and Variance			
	SLA Turnaround Time			

Report		Number		
Reviews	Reviews in Process			
	Reviews In-House			
	Reviews Vendors			
	In-House Reviewer Turnaround Times			
	Vendor Reviewer Turnaround Times			
	% Requiring Revision			
	Completed Reviews			

Report		Number		
Vendors	Vendor Active Licensing			
	Vendor Inactive Licensing			
	Residential Appraiser Vendors			
	Commercial Appraiser Vendors			
	Environmental Vendors			
	Vendor Grades			

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	Report	Number	Loan Amount	% of Total
% Breakdown Loan Amount	Land			
	Residential			
	Retail			
	Multifamily			
	Office			
	Industrial			
	Lodging			
	Special Purpose			
	Total			

	Report	Appraisal	Evaluations	Reviews
Completed Requests by Property Type	Land			
	Residential			
	Retail			
	Multifamily			
	Office			
	Industrial			
	Lodging			
	Special Purpose			
	Total			

